

# Applying for Exchange/Study Abroad at Leiden University

## Mobility Management in uSis

Mobility Management in uSis is the online application portal for exchange and study abroad at Leiden University. Through this portal you can:

- Apply for an exchange/study abroad programme at Leiden university.
- Request student housing and a visa/residence permit if applicable.
- At the end of your studies, download your certified transcript of grades.

### Step 1: Nomination

Before you can apply for an exchange/study abroad programme at Leiden University, you must be nominated by your home university. Contact your home university coordinator for details.

### Step 2: Online application

After we have received and checked your nomination, we will send you:

- A confirmation email containing your Leiden University account details (ULCN), and
- Instructions on how to submit your application in the online application portal.

### Application deadlines

The deadline for submitting your application in the online application portal is:

- 1 April: applications for the fall semester (September start)
- 15 October: applications for the spring semester (February start)

### Steps to take

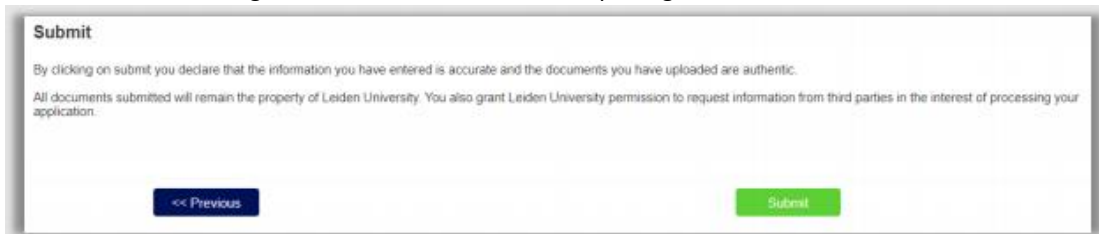
In the online portal, you will be instructed to complete the following steps.

- Check your personal details
- Add your education information and uploads
- Enter your course and/or project selection
- Submit your housing request (if applicable)
- Start your visa/residence permit request (if applicable).

For full instructions see the [Exchange/Study Abroad admission and application page](#)

### Tips for using the portal

- Some information has already been entered by your home university during the nomination phase. Check this is correct.
- All supporting documents should be uploaded as a pdf file.
- Make sure to click the green 'Submit' button after completing each section, as follows:



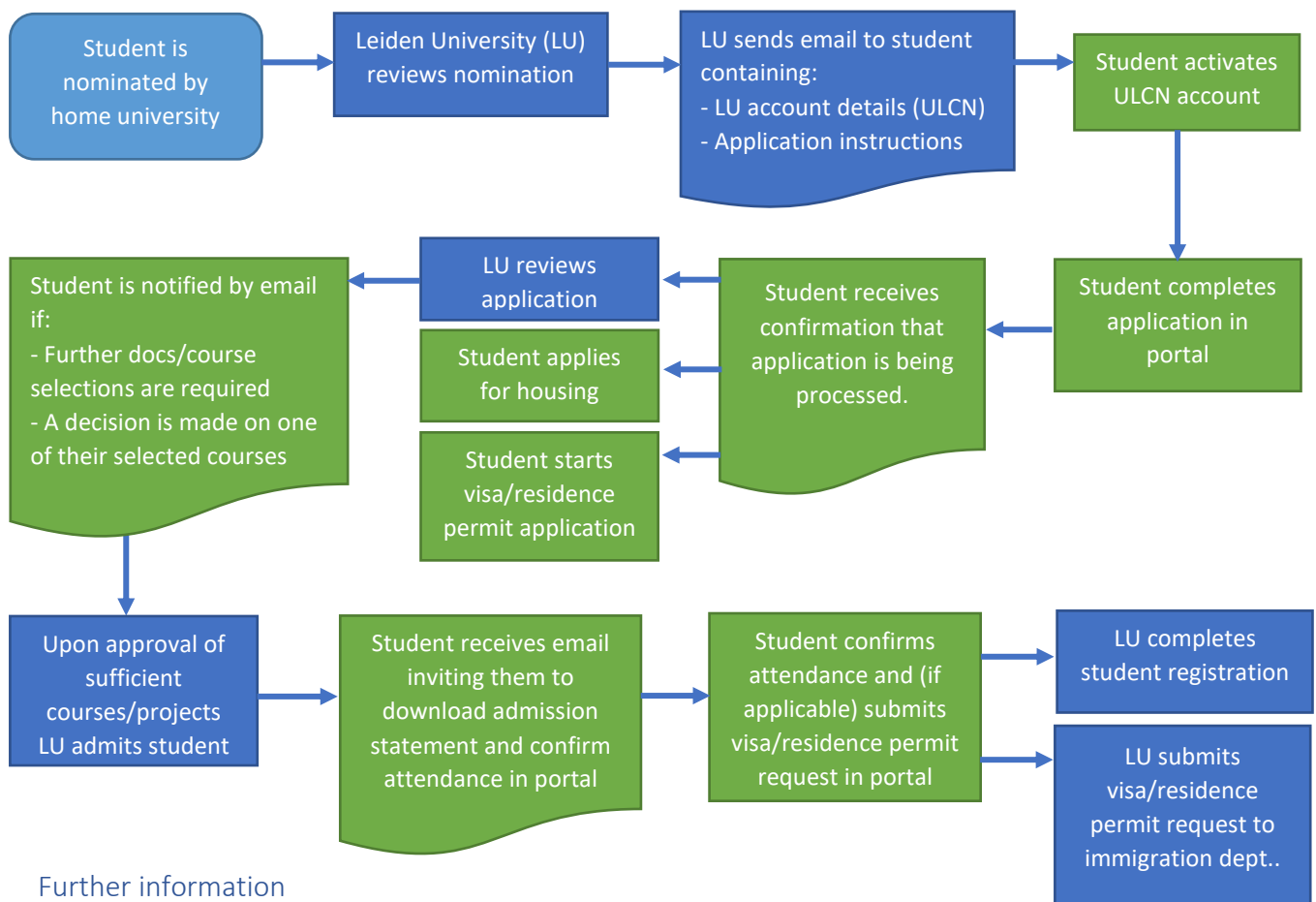
- You must submit your initial course/project selection before the application deadline. However, if needed, you can additional courses/projects till 1 July (for Fall) or 1 December (Spring).

### Step 3: Upon Admission

Once you have received faculty approval for sufficient courses/projects, you will be admitted as an exchange/study abroad student. In the online portal you must then:

- Download and carefully read your 'admission statement'
- Confirm whether you will join Leiden University
- If applicable, submit your visa/residence permit request

### Overview of the application process



### Further information

- Study Abroad and Exchange at Leiden University  
[www.universiteitleiden.nl/en/education/other-modes-of-study/exchange](http://www.universiteitleiden.nl/en/education/other-modes-of-study/exchange)
- Admission and application:  
[www.universiteitleiden.nl/en/education/admission-and-application/exchange](http://www.universiteitleiden.nl/en/education/admission-and-application/exchange)
- Housing:  
[www.universiteitleiden.nl/en/education/international-students/prepare-your-stay/housing](http://www.universiteitleiden.nl/en/education/international-students/prepare-your-stay/housing)
- Pre-departure and arrival  
[www.universiteitleiden.nl/en/education/international-students/prepare-your-stay](http://www.universiteitleiden.nl/en/education/international-students/prepare-your-stay)
- Visa/residence permit applications  
<https://www.universiteitleiden.nl/en/education/international-students/prepare-your-stay/visa-and-residence-permit>
- Course Prospectus:  
[studiegids.universiteitleiden.nl/en/search?for=courses&q=exchange&edition](http://studiegids.universiteitleiden.nl/en/search?for=courses&q=exchange&edition)